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ADDENDUM NO. 1

Date: January 8, 2016

RFP No. 16-0415

RFP Title: Lawn Maintenance and Related Services

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum **DOES NOT** change the date for receipt of bids or proposals.

Add the following to Section 2, Scope of Services under Purpose:

As the scope of services proposes a performance based specification it will be the absolute responsibility of the vendor to ensure that performance standards are met. The County's Project Manager shall make random inspections of the properties. If a site does not meet the requirements of the performance based specification a \$55.00 re-inspection fee per site may be assessed to the vendor to help offset the additional costs associated with County labor and vehicle usage required for unnecessary inspection. This fee shall be deducted from the vendor's next regular monthly invoice.

Below are responses questions received to date:

Question 1: Will there be a pre-bid meeting?

Answer 1: No. See Section 1.4, Site Visit.

Question 2: What is the contractor for this project currently being paid?

Answer 2: The current contract can be found at this link:

http://www.lakecountyfl.gov/procurementdocuments/term-supply_contracts/11-0423.pdf

Question 3: When is a possible start date?

Answer 3: A firm date is not available at this time, however, the County does not intend to have a lapse in contract coverage.

Question 4: Is there a budget for this project?

Answer 4: See answer to Question 2.

Question 5: Is this the first time Lake County put this out for bid?

Answer 5: No. See answer to question 2.

Question 6: There is NO frequency of service and the properties are quite varied. Should we assume that a minimum service would be twice a month?

Answer 6: The scope of services is performance based. At all times the sites shall meet the performance based requirements. Service frequencies shall be determined by the vendor to meet the performance requirements.

Question 7: Is there a specific frequency for mowing and chemicals or does the contractor propose the frequency they will use (ie. Monthly fertilization or quarterly, moving, weekly or bi-weekly)?

Answer 7: See answer to Question 6.

Question 8: Could we have more specific clarifications on “initial repair paragraph”. This is in addition to regular maintenance and decided after initial bid?

Answer 8: Yes, this is in addition to the initial bid and will be proposed after the bid is awarded.

Question 9: Tree Trimming, is that just to maintain a walking heights or roof clearance or to also include selective pruning to thin branches?

Answer 9: This scope of services represents the minimum standards required. The ultimate responsibility of the selected Contractor is to provide lawns that are at all times attractive and uniformly manicured, which will reflect favorably upon the County and the Contractor. So yes, it is to maintain walk clearances, but we still expect the vendor to do what is necessary to ensure the sites are attractive and uniformly manicured.

Question 10: Some of the sites descriptions are vague. An example is Key # 1441421 - this number has TWO listings but both are inside the overall property for the county Landfill.

Would the Maintenance be only for the buildings listed or for the whole complex?

Answer 10: If a building location shares the same alternate key with multiple building locations the vendor shall price accordingly to the building location listed on the pricing sheet. Services provided to the building location shall include all obvious areas surrounding and used in conjunction with the buildings.

Question 11: I would need a “Site definition of work” for several other properties that have the same Key number and also lie on the same complex.

Example ; 1376742 (2 listings) 1277353 (2 listings) 1276471 (2 listings) there are a few others also. Can we price these common listings as ONE SITE?

Answer 11: See answer 10 for site definition.

Question 12: There is NO LISTING for Key # 1277434; site # 61

Answer 12: The correct alternate key should be 1277353.

Question 13: Is the “per site” contract pricing or monthly fee paid by the county available for any or all of the sites listed?

Answer 13: All sites shall be included.

Question 14: Under Section 2 – Irrigation. Any single contractor cannot be responsible for damages to sprinkler heads with human and car traffic at all times. Also with the County actually doing the mowing at several facilities it is impossible to estimate the damage that might occur.

Answer 14: As indicated in the scope of services, the Contractor assumes ALL RESPONSIBILITY for

inspection services, maintenance, repair, alternations, and ALL COSTS required to keep the irrigation systems operating as they were intended to and to ensure adequate coverage, proper application rates and frequencies for the County's facilities. In addition, the Contractor shall operate and inspect the systems a minimum of once every two weeks (or at the next regularly scheduled visit) to ensure that they meet state requirements.

Question 15: I wanted to clarify that all damage done by the Sheriff's Mow crews to the irrigation systems is to be fixed by the contractor free of charge.

Answer 15: As specified in the scope of services, the Contractor assumes ALL RESPONSIBILITY for inspection services, maintenance, repair, alternation, and ALL COSTS required to keep the irrigation system operating as they were intended and to ensure adequate coverage, proper application rates and frequency for the County's facilities.

Question 16: Will the County have an exclusion for "Damage by others?" If only needed on an as needed basis for Parts used?

Answer 16: No.

Question 17: How often did the current contractor spray pesticide under this contract during the past year?

Answer 17: The Contractor was responsible for complete and total chemical lawn treatment including ALL COSTS incurred to perform all work needed. An exact schedule was not indicated.

Question 18: On this bid there are spaces for Chemical Lawn Cost/Month for all sites. Currently only some of the sites are receiving Chemical Lawn treatments. Does the County want the service for all sites now?

Answer 18: We are requesting pricing for all sites.

Question 19: Is the limited landscaping and lawn ornamental license enough for this bid?

Answer 19: No. As stated in the RFP, "appropriate current license (pest control/herbicide) issued by the Florida Department of Agriculture and Consumer Services (FDACS)" qualifying said person, firm, corporation or joint venture to perform the services proposed. (Limited Urban Commercial Fertilizer Applicator Certification Program and Certified Pest Control Operator License 0 Lawn and Ornamental Category)

Question 20: Please advise which type of mulch the County prefers.

Answer 20: As indicated in the RFP, the Contractor shall provide clean treated cedar mulch or match existing.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____